



## **SRAL Board Meeting Minutes, 01-26-2022, 1:00 PM SRAL Studio A**

**Attendees:** Sonya Edwards (President), Bob Hamilton (First VP), Jeani Gufstason (Second VP), Arlene Szpulski (Treasurer)

**Introduction** Bob Hamilton (who agreed to serve as First VP) was introduced. The board voted unanimously to appoint Bob to First VP. Board members shared what they like about the Santa Rita Art League.

**Review Action Item(s)** This review was tabled for the future review given the need to focus today's meeting on familiarizing the board with the SRAL bylaws including the board responsibilities/rules, forging goals for 2022, and identifying guiding principles as we move forward on issues and policies.

**SRAL Purpose and Board Roles/Responsibilities** The board reviewed the SRAL bylaws, focusing on the mission and the board roles/responsibilities sections. Items that stood out included recognition that the board (as a whole) has shared responsibility and each board member has specific responsibilities. The board needs to work as a unit and as a member of the unit. The board develops plans and goals for the league (both short and long term) and is responsible for fiscal policy. It was noted that the board has work to do, needs to be good communicators (both listening and responding), has several audiences (members, GVR members and members of the local community). Our first responsibility is to our SRAL members. Although the bylaws provide a description of each board position, more detail is needed (in other documents).

The board reviewed a list of documents that may contain rules and identified a few documents that need to be added to the list. The board needs to be careful not to institute a policy that is contrary to GVR rules and as such, needs to be familiar with GVR rules. The board would like to take steps to raise members' awareness of rules, etc.

**2022 Goals and SRAL Leadership Guiding Principles** The board discussed issues and recognized there is a need to establish a system for prioritizing issues such that we are focusing on the most important issues and those that are easy to resolve; that we need to take small steps as we understand the various issues. In prioritizing issues, the board will take into consideration the following:

- What resources (e.g., volunteers) we have to help resolve the issue.
- How important is this issue?
  - Will it affect the survival of the League?
  - Will it improve the function of the organization?
  - How many people have this issue, how easy is it to resolve?

The board members shared what each of them can bring to the table as leaders (e.g., expertise, skills, attitude, history).

Board members agreed to take the following actions by the next meeting:

- Jeani will draft a checklist for the General Meeting preparations.
- Bob will continue to streamline SRAL's Exhibition related documentation.
- Sonya will develop a centralized repository for documents that the board needs to access.
- Sonya will develop questions regarding GVR rules and send those to GVR. If GVR and SRAL need to meet to discuss those, Sonya and Bob will do so.



- Arlene will produce the annual financial report and the inventory report that Sonya needs to submit to GVR as part of its annual package.
- Arlene will make sure the Briggs awards and judge honorarium are taken care of.
- Sonya will file the documents that GVR requires all clubs to file annually.

**Minutes from Last Meeting** The board unanimously approved the minutes from the November meeting.

**Adjourned: 3:15pm**

**Next Meeting:** March 3, 2022, 1-3pm, SRAL Studio